



# **COAST GUARD BLUE DOLPHINS SWIM TEAM**

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## **CHAPERONE DUTIES & BENEFITS**

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The purpose of this document is to outline the duties and benefits of being a chaperone for the CGBD Travel Team. Also, to further encourage parents to participate as chaperones on trips to out-of-town meets.

The general rules below apply to all meets:

1. Adhere to the team guidelines for professional conduct.
2. The primary responsibility of each chaperone is assisting the coaching staff in attending to the health and welfare of the swimmers participating in team travel event.
3. Assists coaching staff traveling to and from the meet location, traveling in and around the meet location and during the meet.
4. Selection of chaperones will be made by the coaching staff.
5. A valid driver's license is required.
6. Assist the coaching staff in transporting swimmers between the hotel and the pool, and for meals when the meet schedule requires, i.e., separate long distance swimming sessions
7. Enforce the rules regarding curfew, lights out, intra-squad visitation, in accordance with the CGBD Code of Conduct and the CGBD Travel Team Standards of Conduct.
8. Notify the coaching staff of any violations Code of Conduct or Team Travel Standards of Conduct immediately.
9. Check rooms for anything left behind and for cleanliness prior to checking out of the hotel.
10. Chaperones should not assume meet functions, i.e., stroke & turn, timers, referee, etc.
11. Must be present for all team meetings unless excused by the lead coach.
12. Must be present during rest time between sessions.
13. Reimburse chaperones for providing personal transportation, when requested, via mileage rate to cover gasoline and toll expenses.
14. Lodging, transportation costs, i.e., airline, bus, will be paid by the travel swimmers. Whenever possible chaperones will share a room.
15. Complete an expense report of any personal expenses incurred including mileage for use of personal transportation on behalf of CGBD travel team
16. Turn in a complete expense report to the team travel coordinator within 5 days following the team travel trip in which you chaperoned.